

**LENGTH OF SERVICE**

The term length of service shall mean active employment except as otherwise provided. In the event of authorized paid leave, the employee on such paid leave shall continue to accrue length of service. In the event of authorized unpaid leave, or layoff, the employee shall retain such length of service as was accrued on the date of the authorized unpaid leave or layoff upon return to active employment, but shall commence further accrual only upon such return and shall not accrue length of service during such leave or layoff period. In all other cases of interruption of service, the employee shall lose all accrued length of service.

The period of an employee's approved unpaid leave of absence unless otherwise modified by a Master Agreement shall not be included in the computation of accrued service to the School District for purposes of annual leave, sick leave, longevity or severance.

Board Approved:      02/09/1981  
                                 09/27/2021      [replaced POPPS 8240.2]