

CHANGE OF SCHOOL OR ASSIGNMENT

In circumstances where the best interests of a pupil warrant a change of school or assignment, the Superintendent must request approval from the Board of Education (BOE) before re-assigning a pupil from the public school to which he/she is currently assigned to another public school, or before approving a request from another superintendent to accept a transfer of a pupil from a school district that is not part of the SAU, under the following conditions and procedure.

CONDITIONS AND PROCEDURES FOR RE-ASSIGNMENT

1. The parent(s) or legal guardian(s) (or superintendent of another SAU) shall make a written request to the Superintendent for a change of school assignment. In the request, the parent(s)/legal guardian(s) shall state why the best interests of the pupil warrant a reassignment.
2. The Superintendent shall fully consider this written request, shall meet with the parent(s) or legal guardian(s), if necessary, and shall present the request to the BOE to make a decision concerning the re-assignment request.
3. The BOE's decision shall be based on the best interests of the pupil, as presented by the Superintendent. The Superintendent may develop administrative procedures concerning the factors, such as class size, that will be considered in making such a determination.
4. If the BOE determines that the best interests of the pupil warrant a reassignment, they may approve reassignment of the pupil to (a) another school within the same school district, (b) another school district within the same SAU, or (c) a school district in another SAU, subject to the pupil meeting the admission requirements of such school, and subject to the agreement of the BOE of the receiving SAU.
5. The BOE's re-assignment decision shall be communicated by the Superintendent to the parents/guardian and SAU in question in writing, and shall be final and binding.
6. The BOE may reverse the decision on the change of school assignment if the student's behavior, attendance or tardiness has become a problem in the judgment of the Superintendent.

COUNT OF RE-ASSIGNED PUPILS, TUITION PAYMENT AND RATE

Pupils reassigned under this policy shall be counted in the average daily membership in residence of a given pupil's resident school district. Said pupil's resident district shall forward any tuition payment due to the District to which said pupil was assigned.

The superintendents involved in the reassignment of a pupil shall jointly establish a tuition rate for each such pupil. Some or all of the tuition may be waived by the superintendent of the receiving district for good cause shown, or pursuant to any applicable policy(ies) of the receiving district, presuming said action is not contrary to law.

TRANSPORTATION

The cost of transportation for any pupil re-assigned under this policy shall be the sole responsibility of the parent/legal guardian.

ROLE OF DEPARTMENT OF EDUCATION

The Superintendent of the pupil's resident SAU shall notify the Department of Education within thirty (30) days of any reassignment made under this policy.

MANIFEST EDUCATIONAL HARDSHIP CHANGE OF ASSIGNMENT

When a parent(s)/legal guardian(s) believe that an initial assignment has been made which will result in a manifest educational hardship to the pupil, said parent(s)/legal guardian(s) may seek a change of assignment in accordance with RSA 193:3 I. and II. and Policy JEC, Manifest Educational Hardship.

Legal Reference:

RSA 193:3, III, Change of School Assignment RSA 193:3, I. and II, Manifest Educational Hardship RSA 193:14-a, Change of School Assignment; Duties of State Board of Education

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