

NOTIFICATION OF PARENTAL AND STUDENT RIGHTS

The following statement shall be included in all parent and student handbooks which shall be distributed annually: The federal Family Educational Rights and Privacy Act of 1974 and regulations adopted by the U. S. Department of Education grant parents of students, along with "eligible students" (students who have attained eighteen years of age or who are attending institutions of post-secondary education), certain rights relative to education records maintained by the Nashua School District. The District shall provide for the need to notify parents of their rights in a language other than English.

These rights include the following:

First, parents may inspect and review the education records of their children, and eligible students may inspect and review their own education records. Upon request, parents or eligible students will receive reasonable explanations and interpretations of records.

Second, a parent of a student, or an eligible student, may request that the student's education records be amended and may request a hearing if the records are inaccurate, misleading, or invade the privacy or other rights of the student.

Third, the statute and regulations forbid the disclosure of personally identifiable education records without prior written parental consent, or prior written consent by the eligible student, except in certain specified situations as stated in this policy.

In order to implement the statute and regulations, the Nashua School Board has adopted a written policy which is available to parents and eligible students in the Nashua School District's Planning, Organization, Policies, Procedures and Staff Manual (POPPS). Copies of POPPS are available in the office and library of each school, at the Administrative Office located at 141 Ledge Street and at the Nashua Public Library.

The federal statute and regulations are enforced by the Family Educational Rights and Privacy Act Office, U. S. Department of Education, 400 Maryland Avenue, S.W., Washington, D.C., 20202, which is empowered to investigate timely written complaints.

