

**SCHOOL BOARD MEETING PREPARATION**

Before actions by the Board are requested or recommended, the Board Members shall be provided adequate data and backup information at least three days in advance to assist them in reaching sound and objective decisions consistent with established goals. In the event of an emergency meeting, board members will be contacted electronically and by phone. Information will be shared with the Board as efficiently as possible and posted to the District website in accordance with the RSA-91A.

Recommendations from the Superintendent or Board committees shall be included as part of the data and backup information.

Board Approved:      12/12/2007  
                                  01/30/2023