

**COMMITTEES AND DELEGATES****COMMITTEES**

The members of Standing committees, special (Ad Hoc) committees and delegations of the Board shall be appointed by the President of the Board and approved by vote of a majority of the Board. Committees will meet as needed on problems pertaining to said committee and will make recommendations for action by the full Board.

The President of the Board shall select a member of each committee to be the committee chairperson. The committee chairperson shall schedule meetings, establish agendas, preside over committee meetings, and ensure that a written record of each meeting is produced in accordance with RSA 91-A:2 and RSA 91-A:3.

No Board member shall chair more than one Standing committee with the exception of the Budget Committee.

**STANDING COMMITTEES**

The Board shall have the following standing committees:

1. The Curriculum and Evaluation Committee shall advise the Board on curriculum and assessment as well as how to best communicate these results to the public.
2. The Policy Committee shall advise the Board on new policies as well as provide periodic review of existing policies.
3. The Finance and Operations Committee shall advise the Board on the ongoing financial status of the District, the state of its plant, transportation system, and food service.
4. The Budget Committee shall advise the Board on the development, evaluation, and adoption of its annual budget.
5. The Human Resources Committee shall advise the Board on development, hiring, management and evaluation of District personnel.

Standing committees, with the exception of the Budget Committee, shall consist of three (3) voting members and a single alternate. The alternate may vote when at least one regular member of the committee is absent. The president of the board is an ex-officio member of all committees and may count towards a quorum. The Budget Committee shall consist of all the members of the Board of Education.

Committee meetings shall run no longer than 90 minutes in length, with the exception for the Budget Committee. Budget Committee meetings shall run no longer than 3 hours. Five minutes prior to the conclusion of the meeting, committee members may make the determination to lengthen the meeting time up to 30-minute increments with a majority vote to conclude a specific topic being discussed.

Any additional 30-minute extension shall require a two-thirds vote to continue the meeting. No new business shall be introduced during a meeting extension, including agenda items not yet discussed. It is the responsibility of the Superintendent or his/her designee to work with the Committee chair to ensure that meetings end within 90 minutes.

SPECIAL (AD HOC) COMMITTEES

By a majority vote the Board may create additional, special (Ad Hoc) committees to advise the Board on specific topics. The topics, membership, authority and term of each committee will be specified in writing.

Members of the public are invited to attend public committee meetings and to participate as deemed necessary by the committee.

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