

## Nashua High School Driver Education Policy

Please read and understand these policies and be sure that your son or daughter understands them fully. This sheet must be signed and returned to the classroom instructor before your child can be scheduled for In Car Instruction.

### PROGRAM COSTS AND REQUIREMENTS FOR THE LOTTERY

- a) The Driver Education program is provided to Nashua High School students and Home School students who are registered through the Nashua School District.
- b) The fee is \$550.00 and check can be made payable to the Nashua School District and payment is required in full during the lottery drawing. A \$25.00 fee is charged for checks returned due to insufficient funds. Refunds are only issued in the event of an emergency and there is \$100 surcharge.
- c) Please bring a photo copy of your birth certificate or an official document stating your whole legal name (first name, middle name and last name) and date of birth to the lottery. The state requires the presentation of this document and the copy must remain on file.

### EXPECTATIONS FOR SUCCESSFUL COMPLETION OF THE PROGRAM

- a) Complete 30 hours of classroom study, 10 hours of driving instruction, and 6 hours of observation time.
- b) Students must demonstrate competency in classwork and driving skills.
- c) Students will receive completed paper work after exams have been tabulated and a passing grade is verified. Students who do not pass the course have the option to re-enter the lottery system for the next driver education session. Repeating students will be charged the full \$550.00 fee again. A \$25.00 fee will be charged for replacing lost completion papers.

### EXPECTED PARENTAL INVOLVEMENT

- a) For safety reasons, please inform the classroom and driving instructor of any medical or learning conditions that may impact your son or daughter's ability to operate a vehicle.
- b) Practice driving with your son or daughter a minimum of 2 hours a week. Practice sessions should repeat skills taught during class.
- c) Model safe driving behaviors as actions speak louder than words.
- d) For a program overview, please attend the last ½ hour of first class session if possible.

### CLASSROOM EXPECTATIONS

- a) Students are expected to come to class on time with their DMV manual and text book.
- b) There is no smoking, drugs, vaping or disrespect tolerated on school grounds or in the Driver Education vehicles. All school policies apply during our program.
- c) The school's Extended Day Detention (EDD) session takes precedence during our program. Students experiencing this situation may not attend class or drive until the suspension time is up. Remember, this may cause a conflict with the program rules.
- d) No cell phone use during classroom or driving times.
- e) Classroom and/or driving sessions may be cancelled due to instructors attending their school's teacher meetings, illness, and recertification requirements. This may delay the classroom and/or driving completion date.

### CIRCUMSTANCES THAT WILL RESULT IN REMOVAL FROM THE PROGRAM

- a) *NOTE: As stated in the State of NH Driver Education Rule Saf-C 3114.04 Section (e), No classroom instruction shall be missed during any course, except for good cause as determined by the instructor, including a death in the family or injury. Absences due to good cause shall not exceed 4 hours. Students missing more than 4 clock hours shall be dropped from the program. There is no refund if dropped from the program. No class time, driving hours, or cash credit may be carried forward into a new course. Students are expected to attend the full two hours of class. Any missed classes must be promptly made up through an outside assignment(s). Being absent from school is not an excused absence from the driving appointments or classroom attendance. If dropped from the program students will be allowed to re-enroll in a like course within six months from the last date of their original course in the same school. This means starting over with a new course and new payment.*
- b) Attending class or behind the wheel sessions under the influence of drugs, including alcohol.
- c) Refusal to take an alcohol swab test if requested by the instructor.

Revised: 12-11-17

**ASSESSMENT CRITERIA**

a) Students must demonstrate competency in classwork. Students must also demonstrate competency in concepts while operating a motor vehicle:

<input type="checkbox"/> Pre-drive procedures: vehicle controls, door locks and head restraints, headlights on at all times and use of safety restraints	<input type="checkbox"/> Targeting
<input type="checkbox"/> Visual skills necessary to obtain correct information required to make reduced-risk decisions and avoid conflict	<input type="checkbox"/> Line of sight/path of travel concepts
<input type="checkbox"/> Starting, stopping, backing	<input type="checkbox"/> Model driving habits
<input type="checkbox"/> Push/pull and hand-over-hand steering	<input type="checkbox"/> Visual referencing skills, fender judgment and precise vehicle positioning
<input type="checkbox"/> Rules of the road and yielding right-of-way	<input type="checkbox"/> Three-point turnabouts
<input type="checkbox"/> Vehicle position and speed control options	<input type="checkbox"/> Time and space management
<input type="checkbox"/> Pulling to and from the curb and parking	<input type="checkbox"/> Entering and exiting an intersection
<input type="checkbox"/> Vehicle balance concepts	<input type="checkbox"/> Entering and exiting curves
<input type="checkbox"/> Mirror usage	<input type="checkbox"/> Lane changes, Merging and Passing
	<input type="checkbox"/> Turns in traffic and city driving
	<input type="checkbox"/> Simulated mechanical failures, traction loss and emergency procedures

**DRIVING RULES**

- a) Students are assigned a driving instructor. No changes in instructors can be allowed. Students are required to perform all driving tasks as directed by the driving instructor during the 10 hours of road work.
- b) Driving schedules are arranged during the first class and driving usually begins promptly after the first class meeting. To complete the course, expect to drive at least one day per week on a different day from class. Students are permitted to drive two hours per week, one hour per day. After six driving hours, instructors may schedule two hours back to back; but still no more than two hours per week.
- c) Students must keep all driving appointments. Tardiness is not acceptable and being late by 10 minutes will result in receiving a \$25.00 NO SHOW fee payable to the Nashua School District. When scheduled to observe and drive, students who miss their driving hour may wait and be picked up at the end of the first hour to complete their driving hour. This may avoid the missed appointment fee, but may not always be possible and requires rescheduling an observation hour.
- d) Meet your driving instructor at the Student Drop Off area at the Nashua High School South main entrance.
- e) Students must be aware and alert during the observation hour.
- f) In case of an emergency and you need to cancel a driving lesson, please let your driving instructor know in person at least 24 hours in advance.
  - Mr. Lancourt ([lancourtr@nashua.edu](mailto:lancourtr@nashua.edu))
  - Mrs. Bodden ([boddenv@nashua.edu](mailto:boddenv@nashua.edu))
  - Mr. Beaulieu ([beaulieuma@nashua.edu](mailto:beaulieuma@nashua.edu))
  - Mr. Heuslein ([heusleinr@nashua.edu](mailto:heusleinr@nashua.edu))
  - Mr. Westervelt ([westerveltg@nashua.edu](mailto:westerveltg@nashua.edu))
  - Renee Santos ([santosr@nashua.edu](mailto:santosr@nashua.edu)) at Nashua High School North (966-2420). Short notice will result in paying a \$25.00 no-show fee unless arrangements have been made for another student to cover your time. Those who fail to return the text book will be charged a \$20.00 book fee.
- g) In the case of driving cancellations during inclement weather, please listen for announcements during day school hours or call 966-2420 for updated voicemail message. All classes are cancelled when day school is closed.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please print** child/student name here: \_\_\_\_\_

Your signature indicates that you have read and understand these policies and have made sure that your son or daughter understands them fully. This sheet must be returned to the classroom instructor before your student can be scheduled for In Car Instruction.