

GUIDELINES FOR NAMING SCHOOL FACILITIES OR AREAS WITHIN A FACILITY

Naming a Facility

The President of the Board of Education will appoint an Ad Hoc Committee of the School Board which will be charged with considering names for new schools or other facilities under the Board's jurisdiction. The Committee will make recommendations to the Board for action.

The Ad Hoc Committee will consider suggestions for naming new facilities consistent with the guidelines contained herein. Suggestions may be received from members of the community, from elected officials, from school district personnel, and from students.

School facilities may be named to reflect a geographic location, to commemorate an historic event or concept, or to recognize a deceased person. If named after someone, the individual for whom the facility is named will be a person of national or state prominence or someone who has contributed to Nashua, especially in the field of education. A plaque honoring the person will identify his or her contribution to education.

The Board of Education will endeavor to name new facilities at least nine months prior to the scheduled opening of the school or facility.

Naming an Area Within a Facility

The naming of an area within the school facility for an individual is an exceptional situation that occurs rarely under the conditions listed below.

- Areas to be named after individuals will be limited to core facility areas (gymnasium, library, etc.), play fields, or school wings.
- **A plaque honoring the person will identify his or her contribution to education.**
- An individual is eligible if...
 - Five (5) years have elapsed from the date of completion of service to the Nashua School District.
 - He or she made a significant contribution to the educational system.
 - He or she demonstrated an exceptional and consistent high quality of interaction with children, in ways contributing to their overall well-being.
 - He or she advocated for students above and beyond the normal expectations of the position held in the School District.

9/87

Revised 5/96

R/Bd. App. 5/28/96

R/Bd. App. 5/29/01